



*Please reply to:*

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Date: 1 September 2021

## **Notice of meeting**

### **Neighbourhood Services Committee**

**Date:** Thursday, 9 September 2021

**Time:** 7.00 pm

**Place:** Council Chamber, Knowle Green, Staines-upon-Thames TW18 1XB

#### **To the members of the Neighbourhood Services Committee**

Councillors:

A. Brar (Chairman)	S.A. Dunn	A.J. Mitchell
V. Siva (Vice-Chairman)	V.J. Leighton	S.C. Mooney
R.D. Dunn	J. McIlroy	B.B. Spoor

Substitute Members: Cllrs C. Bateson, K.M. Grant, O. Rybinski and J. Vinson

*Councillors are reminded that the Gifts and Hospitality Declaration book will be available outside the meeting room for you to record any gifts or hospitality offered to you since the last Committee meeting.*

**Spelthorne Borough Council, Council Offices, Knowle Green**

**Staines-upon-Thames TW18 1XB**

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# Agenda

Page nos.

## **Terms of Reference**

The Committee's Terms of Reference are attached to assist.

### **1. Apologies and Substitutes**

To receive apologies for absence and notification of substitutions.

### **2. Minutes**

**7 - 10**

To confirm the minutes of the meeting held on 24 June 2021 as a correct record.

### **3. Disclosures of Interest**

To receive any disclosures of interest from members in accordance with the Members' Code of Conduct.

### **4. Questions from members of the public**

The Chair, or their nominee, to answer any questions raised by members of the public in accordance with Standing Order 40.

*Note: the deadline for questions to be considered at this meeting is 5pm on Thursday 2 September 2021.*

At the time of publication of this agenda no questions had been received.

### **5. Ward Issues**

To consider any issues raised by ward councillors in accordance with Standing Order 34.2.

*Note: the deadline for ward issues to be notified for consideration at this meeting is 12 noon on Thursday 2 September 2021.*

At the time of publication of this agenda no ward issues had been received.

<b>6.</b>	<b>Review of Community Safety</b>	<b>11 - 34</b>
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To note the actions of the Spelthorne Safer Stronger Partnership in 2021/22 and future plans for 2021/22.

The Committee will also be pleased to hear from the Borough Commander on community safety matters.

<b>7.</b>	<b>Household Waste Duty of Care - Key Decision</b>	<b>35 - 42</b>
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To consider a proposal for Fixed Penalty Notices in relation to duty of care for household waste.

<b>8.</b>	<b>Rules &amp; Regulations for Cemeteries &amp; Burial Grounds - Key Decision</b>	<b>43 - 68</b>
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To consider agreement of the updated rules and regulations for cemeteries and burial grounds.

<b>9.</b>	<b>Revenue Monitoring Report (Qtr. 1 April - June)</b>	<b>69 - 74</b>
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To note the forecast outturn for 2021/22 as at 30 June 2021.

<b>10.</b>	<b>Knowle Green Reception Opening Arrangements - Verbal Item</b>	
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To discuss the post COVID-19 new opening arrangements for reception at the Council Offices, Knowle Green, Staines-upon-Thames.

<b>11.</b>	<b>Forward Plan</b>	<b>75 - 78</b>
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To note the forward plan for future Committee business.